



Smithsonian Scientific Diving Program

Fellowship Diver Check-list (only for use when reciprocity is not an option) (rev. 07Mar23)

All Fellows must meet specific requirements in order to dive under the auspices of the Smithsonian Institution. Below is a check-list to assist in assuring all requirements are met and necessary documentation is complete.

Fellow Name: _____ Email: _____

SI Sponsor: _____ SI Unit: _____

Check-list Completion Date: _____ Notes: _____

Item	Resource Info	Document
<input type="checkbox"/> Smithsonian Sponsor	Office of Academic Appointments & Interns	Enter into Profile in DecoStop
<input type="checkbox"/> Registered Fellow Status	SI SOLAA	Registration status with duration of Fellowship
<input type="checkbox"/> Minimum of 25 open water dives	Submit Dive Logs	Your log books or other records
<input type="checkbox"/> Dive Certification Level meets SDP Minimum Standards see https://dive.si.edu/minimum-diving-standards	Diving Officer or SCUBA Certifying Agency	VOT or Recreation Certification Cards
<input type="checkbox"/> SDP Dive Application	SI Unit Diving Officer	New Diver link (creates DecoStop account)
<input type="checkbox"/> Diving Medical Clearance	DecoStop / Medical Clearance	SDP Diving Medical Packet SI-OHS DMO signature required
<input type="checkbox"/> SDP Swim Test	SI Unit Diving Officer	Check-out Dive Procedure
<input type="checkbox"/> SDP Check-out Dive	SI Unit Diving Officer	Check-out Dive Procedure
<input type="checkbox"/> SDP Written Exams	DecoStop / Training / SI Dive Exams	Core Knowledge, Computers, Policy, & Tables
<input type="checkbox"/> Equipment Service (annually)	Dive Shop	Service Records
<input type="checkbox"/> Diving First Aid Training (practical annually)	Divers Alert Network or equivalent	Divers First Aid for Professional Divers or equivalent course
<input type="checkbox"/> Minimum of 12 dives in past year and 1 dive within 6 months OR recent check-out dive	Submit Dive Logs	Your log books or other records and (if applicable) proof of recent check-out dive
<input type="checkbox"/> Waiver Form	DecoStop / Forms	SDP-101 Risk Waiver Release
<input type="checkbox"/> Diving Accident Insurance	DAN - Preferred or equivalent	Insurance Card
<input type="checkbox"/> Dive Buddy	Dive buddies must meet or exceed SDP Minimum Standards	Lead Diver is responsible for ensuring dive buddies are qualified
<input type="checkbox"/> Dive Plan	Submitted 6 weeks in advance of diving start date	DecoStop / My Plans

Capital Gallery East, Suite 608
600 Maryland Avenue, SW
Washington, DC 20560
dive.si.edu