



Smithsonian Scientific Diving Program

Volunteer Diver Check-list

(rev. 07Mar23)

SI Volunteers must meet specific requirements in order to dive under the auspices of the Smithsonian Institution. Below is a check-list to assist in ensuring all requirements are met and necessary documentation is complete.

Volunteer Name: _____ Email: _____

SI Supervisor: _____ SI Unit: _____

Check-list Completion Date: _____ Notes: _____

	Item	Resource Info	Document
<input type="checkbox"/>	Smithsonian Supervisor	www.si.edu/volunteer	Enter into Profile in DecoStop
<input type="checkbox"/>	Registered <u>Active</u> Volunteer Status	SI-wide Vsys	Proof of Registration
<input type="checkbox"/>	Minimum of 25 open water dives	Submit Dive Logs	Your log books or other records
<input type="checkbox"/>	Dive Certification Level meets SDP Minimum Standards see https://dive.si.edu/minimum-diving-standards	Diving Officer or SCUBA Certifying Agency	VOT or Recreation Certification Cards
<input type="checkbox"/>	SDP Dive Application	SI Unit Diving Officer	New Diver link in DecoStop
<input type="checkbox"/>	Diving Medical Clearance	DecoStop / Medical Clearance	SDP Diving Medical Packet SI-OHS DMO signature required
<input type="checkbox"/>	SDP Swim Test	SI Unit Diving Officer	Check-out Dive Procedure
<input type="checkbox"/>	SDP Check-out Dive	SI Unit Diving Officer	Check-out Dive Procedure
<input type="checkbox"/>	SDP Written Exams	DecoStop / Training / SI Dive Exams	Core Knowledge, Computers, Policy, & Tables
<input type="checkbox"/>	Equipment Service (annually)	Dive Shop	Service Records
<input type="checkbox"/>	Diving First Aid Training (practical annually)	Divers Alert Network or equivalent	Divers First Aid for Professional Divers or equivalent course
<input type="checkbox"/>	Minimum of 12 dives in past year and 1 dive within 6 months OR recent check-out dive	Submit Dive Logs	Your log books or other records and (if applicable) proof of recent check-out dive
<input type="checkbox"/>	Waiver Form	DecoStop / Forms	SDP-101 Risk Waiver Release
<input type="checkbox"/>	Dive Buddy	Dive buddies must meet or exceed SDP Minimum Standards	Lead Diver is responsible for ensuring dive buddies are qualified
<input type="checkbox"/>	Dive Plan	Submitted 6 weeks in advance of diving start date	DecoStop / My Plans